



STATE OF NEVADA

BEFORE THE NEVADA COMMISSION ON ETHICS

In re **Sheila Leijon**, Director of Parks
and Recreation, Incline Village
General Improvement District,
State of Nevada,

Ethics Complaint
Case No. 24-003C
Confidential

Subject. /

REVIEW PANEL DETERMINATION
NRS 281A.730; NAC 281A.440

The Nevada Commission on Ethics (“Commission”) received this Ethics Complaint on January 22, 2024, regarding the alleged conduct of Sheila Leijon (“Leijon” or “Subject”). The Complaint alleged violations of NRS 281A.400(1), (2), (3), (4), (7), and (10), NRS 281A.420(3), NRS 281A.430 and NRS 281A.520.

On March 4, 2024, the Commission issued its *Order on Jurisdiction*, directing the Executive Director to investigate Leijon’s alleged violations of NRS 281A.400(1), (2), (3), (7), and (10). In the *Order*, the Commission dismissed allegations of violations pertaining to NRS 281A.400(4), NRS 281A.420(3), NRS 281A.430 and NRS 281A.520 and further directed the Executive Director to investigate implications of NRS 281A.420(1).

Subject is a public employee as defined in NRS 281A.150, and the Commission has jurisdiction over this matter pursuant to NRS 281A.280 because the allegations contained in the Complaint relate to Subject’s conduct as a public employee and have associated implications under the Ethics Law.

On May 14, 2024, a Review Panel consisting of Commissioners Scott Scherer, Esq. (Presiding Officer), John T. Moran III, Esq. and Stan Olsen considered the following: (1) Ethics Complaint; (2) Order on Jurisdiction and Investigation and Notice of Additional Facts and Issues; (3) Subject’s Response to the Complaint; and (4) Executive Director’s Recommendation to the Review Panel.¹

Under NAC 281A.430, the Panel unanimously finds and concludes that the facts do not establish credible evidence to support a determination that just and sufficient cause exists for the Commission to render an opinion in the matter regarding the alleged violations of NRS 281A.400(1), (2), (3), (7), and (10) and NRS 281A.420(1), and the allegations are dismissed.

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¹All materials provided to the Review Panel, except the Ethics Complaint and the Order on Jurisdiction and Investigation, represent portions of the investigatory file and remain confidential pursuant to NRS 281A.750.

Nevertheless, the Review Panel believes that a Letter of Caution should be issued to warn Subject regarding the application of the Ethics Law to her conduct. Specifically, to educate her that service on a non-profit board creates a commitment in a private capacity under the Ethics Law.

Dated this 14th day of May, 2024.

REVIEW PANEL OF THE NEVADA COMMISSION ON ETHICS

By: /s/ Scott Scherer
Scott Scherer, Esq.
Commissioner/Presiding Officer

By: /s/ Stan R. Olsen
Stan R. Olsen
Commissioner

By: /s/ John Moran
John T. Moran III, Esq.
Commissioner

CERTIFICATE OF MAILING

I certify that I am an employee of the Nevada Commission on Ethics and that on this day in Carson City, Nevada, I transmitted a true and correct copy of the foregoing **REVIEW PANEL DETERMINATION** via USPS and electronic mail to the Subject addressed as follows:

Ross E. Armstrong, Esq.
Executive Director
704 W. Nye Lane, Suite 204
Carson City, NV 89703

Email: rarmstrong@ethics.nv.gov

Sheila Leijon
c/o Katherine E. Parks, Esq.
Thorndal Armstrong, PC
6590 S. McCarran Blvd, Ste B
Reno NV 89509

Email: kfp@thornsal.com

Certified Mail No.: 9489 0090 0027 6499 2213 59

Dated: _____

Employee, Nevada Commission on Ethics