

# **Agenda Item 3**



**MINUTES  
of the meeting of the  
NEVADA COMMISSION ON ETHICS**

The Commission on Ethics held a public meeting on  
Wednesday, October 16, 2024, at 10:00 a.m.  
at the following location:

**State Bar of Nevada  
3100 West Charleston Boulevard, Boardroom  
Las Vegas, NV 89102**

These minutes constitute a summary of the above proceedings of the Nevada Commission on Ethics. A recording of the meeting is available for public inspection at the Commission's office and on the [Commission's YouTube channel](#).

1. Call to Order and Roll Call.

Chair Scott Scherer, Esq. appeared in person in Las Vegas and called the meeting to order at 10:00 a.m. Vice Chair Kim Wallin, CPA, CMA, CFM, Commissioners Teresa Lowry, Esq., Stan Olsen and Amanda Yen, Esq. also appeared in person at the State Bar in Las Vegas. Commissioners John T. Moran III, Esq., and Terry J. Reynolds appeared via videoconference. Commissioner Michael E. Langton, Esq. was excused. Commission staff present in person were Executive Director Ross E. Armstrong, Esq., Commission Counsel Elizabeth J. Bassett, Esq., Senior Legal Researcher Curtis Hazlett and Executive Assistant Kari Pedroza. Investigator Erron Terry and Outreach and Education Officer Sam Harvey were excused.

2. Public Comment.

Written Public Comment (Attachment A) was provided prior to the meeting by Jeff Church regarding general public comment and public comment, Agenda Item 7.

Jeff Church attended via Zoom videoconference and provided verbal public comment under this item pertaining to Agenda Item 7.

3. Approval of Minutes of the August 21, 2024, Commission Meeting.

Chair Scherer stated all Commissioners were present for the August 21, 2024, Commission Meeting and could participate in this item.

Vice Chair Wallin requested Commissioner Reynolds attendance be corrected to reflect in-person participation, not in-person and via videoconference.

Commissioner Olsen moved to approve the August 21, 2024, Commission Meeting Minutes corrected as discussed. Commissioner Yen seconded the motion. The Motion was put to a vote and carried unanimously.

4. Discussion and possible action to approve a Proposed Stipulation concerning Ethics Complaint No. 24-005C regarding Donald Otto, Trustee, Palomino Valley General Improvement District, Washoe County, State of Nevada.

Chair Scherer introduced the item, acknowledged pursuant to NRS 281A.220(4) he served on the review panel for this matter and was precluded from participating in the proceedings. He turned the item over to Vice Chair Wallin to act as presiding officer.

Vice Chair Wallin stated for the record Chair Scherer and Commissioners Moran and Olsen served as members of the Review Panel and were precluded from participating in this item pursuant to NRS 281A.220(4). She added that proper notice had been provided and waivers were received regarding this item.

Commissioner Yen made a disclosure in Ethics Complaint Case No. 24-005C. She is a partner with McDonald Carano and Washoe County is a client of the firm, therefore pursuant to NRS 281A.065(4) and (5) she has a commitment in a private capacity to her law firm and the client based on the law firm's continuing business relationship with that client. Consequently, the independence of judgment of a reasonable person in Commissioner Yen's situation could be materially affected in voting upon matters related to this case. To avoid conflicts of interest and any appearance of impropriety including complying with the Ethics Law and Judicial Cannons applicable to the Commission, Commissioner Yen disclosed the relationship and abstained from participating in the matter.

Vice Chair Wallin asked the parties in the Complaint to introduce themselves for the record. Appearing on his own behalf was Executive Director Armstrong. Rebecca Bruch, Esq. with Lemons, Grundy & Eisenberg appeared via Zoom videoconference on behalf of her client, Mr. Otto.

Executive Director Armstrong presented an overview of the Proposed Stipulation to resolve Ethics Complaint Case No. 24-005C regarding Mr. Otto. The terms of the Proposed Stipulation were that Mr. Otto agreed to stipulate to one non-willful violation of NRS 281A.400(2), the alleged violations of NRS 281A.400(7) and NRS 281A.420(1) and (3) are dismissed, Mr. Otto will pay a civil penalty of \$1,000 pursuant to NRS 281A.793 and if Mr. Otto returns to public employment within 1 year of the execution of the agreement he will be required to complete Ethics training within 60 days of the start of his employment. In addition, a confidential letter of caution will be issued to Mr. Otto regarding disclosure and abstention requirements. Executive Director Armstrong outlined the following mitigating factors: Mr. Otto had no prior history before the Commission, he responded promptly and cooperated fully in the investigation process and the work he coordinated also helped those within his improvement district.

Rebecca Bruch, Esq. thanked Executive Director Armstrong and Commission Counsel Bassett for their professionalism, cooperation and flexibility in resolving the case. She added that this was her client's first foray before the Commission, and she appreciated that Executive Director Armstrong and Commission Counsel Bassett both assisted with the expeditious resolution.

Commissioner Lowry made a motion to accept the terms of the Stipulation as presented by the parties to resolve Ethics Complaint Case No. 24-005C (Otto) and direct Commission Counsel to finalize the agreement in appropriate legal form and any matters relating thereto. Commissioner Reynolds seconded the motion. The Motion was put to a vote and carried as follows:

Chair Scherer:	Abstain pursuant to NRS 281A.220(4).
Vice Chair Wallin:	Aye.
Commissioner Lowry:	Aye.
Commissioner Moran:	Abstain pursuant to NRS 281A.220(4).
Commissioner Olsen:	Abstain pursuant to NRS 281A.220(4).
Commissioner Reynolds:	Aye.

Commissioner Yen:

Abstain pursuant to NRS 281A.420(3).

Vice Chair Wallin thanked Ms. Bruch for her comments and work with Commission staff in the resolution of this matter.

5. Discussion and possible action to approve a Proposed Stipulated Deferral concerning Ethics Complaint No. 24-027C regarding Kelvin Watson, Executive Director, Las Vegas-Clark County Library District, State of Nevada.

Chair Scherer introduced the item and stated for the record Commissioners Langton, Reynolds and Yen served as members of the Review Panel and were precluded from participating in this item pursuant to NRS 281A.220(4).

Chair Scherer asked the parties in the Complaint to introduce themselves for the record. Scott M. Abbott, Esq. with Kamer Zucker Abbott appeared via Zoom videoconference on behalf of his client, Mr. Watson. Executive Director Armstrong appeared on his own behalf.

Executive Director Armstrong presented an overview of the Ethics Complaint Case No. 24-027C and the Proposed Stipulated Deferral Agreement to resolve the matter. The terms of the Proposed Stipulation were that during the 1 year deferral period, Mr. Watson agreed to continue to comply with the provisions of the Ethics Law without being the subject of another ethics complaint for which a Review Panel determines there is just and sufficient cause for the Commission to render an opinion, Mr. Watson agreed to arrange and implement ethics training provided and/or approved by the Executive Director for all Las Vegas-Clark County Library District staff, including himself, within 90 days of the Commission's approval of the Proposed Stipulation, and lastly Mr. Watson agreed to work with the Las Vegas-Clark County Library District's legal counsel and Board of Trustees to revise the District's internal policy on conflicts of interest and gifts with final copies of the District-approved policy submitted to the Executive Director for the compliance file.

Scott M. Abbott, Esq. expressed his appreciation for the hard work and assistance of Executive Director Armstrong, Commission Counsel Bassett and Commissioner Yen as the presiding officer of the settlement conference.

Commissioner Lowry addressed government employees and those who fall under the Ethics Law in the State of Nevada and stated you have the opportunity in our State to be offered tickets to a multitude of sporting venues and events, don't do it. She recognized the probability that organizations have policies and procedures which prohibit the acceptance of such gifts. Commissioner Lowry noted this case is considered an outlier in terms of the resolution because the individual relied on advice of counsel, incorrect advice, but the Ethics Law provides mitigators to those who reasonably seek guidance from counsel and the safe harbor implications applied to the matter. She emphatically cautioned public officials and public employees against taking tickets or accepting gifts to various sporting events.

Chair Scherer acknowledged that Executive Director Armstrong pointed out one mitigating factor in this case being that Mr. Watson relied on the advice of counsel and noted another mitigating factor is that the Las Vegas-Clark County Library District doesn't regulate the National Football League, the program benefits the Las Vegas-Clark County Library District and its activities. He agreed with Commissioner Lowry that this resolution is unique and without the safe harbor and the lack of regulatory authority the resolution would be much different.

Vice Chair Wallin made a motion to accept the terms of the Stipulation as presented by the parties to resolve Ethics Complaint Case No. 24-027C (Watson) and direct Commission Counsel to finalize the agreement in legal form and any matters relating thereto. Commissioner Olsen seconded the motion. The Motion was put to a vote and carried as follows:

Chair Scherer:  
Vice Chair Wallin:

Aye.  
Aye.

Commissioner Lowry:	Aye.
Commissioner Moran:	Aye.
Commissioner Olsen:	Aye.
Commissioner Reynolds:	Abstain pursuant to NRS 281A.220(4).
Commissioner Yen:	Abstain pursuant to NRS 281A.220(4).

6. Consideration and review of the final draft Fiscal Year 2024 Annual Report presented by the Executive Director pursuant to NAC 281A.180(2), and possible direction thereon.

Chair Scherer introduced the item and asked Executive Director Armstrong for his presentation.

Executive Director Armstrong referenced the draft provided in the meeting materials for the Commission's final review and approval. He confirmed receipt of additional typographical adjustments to the report from Chair Scherer via email and Chair Scherer went through each change for his fellow Commissioners.

Vice Chair Wallin shared that she really likes the annual report, the format of it and that it is very informative. She said well done to Commission staff. Commissioner Lowry echoed her comments.

Commissioner Yen made a motion to approve the Fiscal Year 2024 Annual Report as presented and amended and direct the Executive Director to publish the report after final formatting and data verification performed by staff. Commissioner Reynolds seconded the motion. The motion was put to a vote and carried unanimously.

7. Discussion and possible action to direct Commission Counsel to take legal steps necessary to defend the Commission and Commissioners in *Rodriguez v. NCOE*, Second Judicial District Court Case No. CV24-02169.

Chair Scherer introduced the item and asked if any Commissioners needed to make a disclosure.

Commissioner Yen made a disclosure that she is a partner with McDonald Carano and Mr. Rodriguez is a client of the firm, therefore pursuant to NRS 281A.065(4) and (5) she has a commitment in a private capacity to her law firm and the client based on the law firm's continuing business relationship with that client. Consequently the independence of judgment of a reasonable person in Commissioner Yen's situation could be materially affected in voting upon matters related to this case. To avoid conflicts of interest and any appearance of impropriety including complying with the Ethics Law and Judicial Cannons applicable to the Commission, Commissioner Yen disclosed the relationship and abstained from participating in the matter.

Commission Counsel Bassett outlined the purpose for the Item.

Vice Chair Wallin made a motion to grant Commission Counsel the authority to defend the Commission, Commissioners and Executive Director in the case filed in the Second Judicial District Court *Rodriguez v. NCOE*, Case No. CV24-02169 including filing any appropriate motions and Commission Counsel shall bring back case dispositive decisions such as dismissals or stipulated settlement agreements before the full Commission. Vice Chair Wallin further moved to delegate authority to the Chair and Vice Chair to consult with Commission Counsel regarding any legal issues or decisions pursuant to NRS 241.357 and NAC 281A.055 but for agreements to dismiss or settlement. Commissioner Lowry seconded the motion. The Motion was put to a vote and carried and carried as follows:

Chair Scherer:	Aye.
Vice Chair Wallin:	Aye.
Commissioner Lowry:	Aye.

Commissioner Moran:	Aye.
Commissioner Olsen:	Aye.
Commissioner Reynolds:	Aye.
Commissioner Yen:	Abstain pursuant to NRS 281A.420(3).

8. Report by Executive Director on agency status and operations, and possible direction thereon. Items to be discussed include, without limitation:

- a. Strategic Plan Implementation Update
- b. Budget Update
- c. Upcoming Meetings

Chair Scherer introduced the item and asked Executive Director Armstrong for his presentation.

Executive Director Armstrong provided an agency operations update including the approval of the amendment to the Commission's regulations, increase of submitted complaint cases in August and September, and continued vacancy in the Associate Counsel position. He thanked Investigator Terry for stepping in to assist with initial casework drafting.

a. Strategic Plan Implementation Update: Executive Director Armstrong informed the Commission that since the approval at the August meeting, the Strategic Plan had been published and promoted and staff are working on an implementation plan. This update will be given at each meeting.

b. Budget Update: Executive Director Armstrong provided an update on the agency's budget noting a time extension for federal grant funding, a handful of stale claims due to timely processing issues and reported that the Commission's upcoming biennial budget build had been submitted to the Governor's Finance Office.

c. Upcoming Meetings: Executive Director Armstrong informed the Commission that the next meeting is scheduled to be held November 16 in Reno. He stated that the Commission will consider the 2025 meeting dates at the November meeting.

Commissioner Olsen asked a clarifying question about the amended regulation changes and Executive Director Armstrong provided the clarification.

At Vice Chair Wallin's request Executive Director Armstrong noted the three enhancements submitted with the agency's budget request.

9. Report on Outreach and Education Presentation, and possible direction thereon.

Chair Scherer opened the item and asked Executive Director Armstrong to provide the Outreach and Education presentation in Outreach and Education Officer Harvey's absence.

Executive Director Armstrong referenced the written report included with meeting materials, outlined the recent education and outreach efforts and noted upcoming events at which OEO Harvey will be tabling and presenting. He shared feedback received when he, Commission Counsel Bassett and OEO Harvey recently attended the Civil Government Attorney's conference, specifically the topic of gifts. Executive Director Armstrong noted the Commission's continued growth in social media followers, additional feedback method in training presentations and recently published newsletter distributed through electronic mail. He provided details pertaining to public records requests received by the Commission over the fiscal year.

Commissioner Olsen noted he really likes the ease of use by including the QR Code on education and outreach materials.



Commissioner Lowry asked who received the Ethics Newsletter and Executive Director stated that he would ask OEO Harvey for the specific recipients and provide that information.

Vice Chair Wallin suggested the next newsletter include information on the gifts topic and Executive Director Armstrong and the Commissioners discussed this idea.

Chair Scherer clarified that the reference in the Outreach and Education written report to Nevada Gaming Compliance Board should be the Nevada Gaming Control Board. Executive Director Armstrong agreed that was a typographical error.

#### 10. Commissioner Comments.

Vice Chair Wallin wished everyone a Happy Global Ethics Day.

Chair Scherer thanked Commission staff for their hard work in preparation for Commission meetings.

#### 11. Public Comment.

Jordan Zito attended via Zoom videoconference and provided verbal public comment under this item regarding issues with the Nevada Commission on Judicial Discipline, judges and justices. Chair Scherer explained that the Commission does not have jurisdiction over judicial branch and provided that the Nevada Ethics Law gives the Commission jurisdiction over the executive branch and limited jurisdiction over the legislative branch. Jordan Zito thanked the Commission for its time and the opportunity to make public comment.

#### 12. Adjournment.

Vice Chair Wallin made a motion to adjourn the public meeting. Commissioner Olsen seconded the motion. The Motion was put to a vote and carried unanimously.

The meeting was adjourned at 10:57 a.m.

Minutes prepared by:

/s/ Kari Pedroza

Kari Pedroza  
Executive Assistant

/s/ Ross Armstrong

Ross Armstrong, Esq.  
Executive Director

Minutes approved November 13, 2024:

\_\_\_\_\_  
Scott Scherer, Esq.  
Chair

\_\_\_\_\_  
Kim Wallin, CPA, CMA, CFM  
Vice Chair

# **Attachment A**

## **Public Comment Received**



**From:** [WatchDogJeff](#)  
**To:** [Ross Armstrong](#); [Nevada Commission on Ethics](#)  
**Subject:** Public Comment for NCOE Meeting See Attached For the Record  
**Date:** Tuesday, October 15, 2024 1:55:52 PM  
**Attachments:** [NCOE Oct General Public Comment.docx](#)  
[NCOE Oct PC Agenda Item 7 Rodriguez.docx](#)

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**WARNING** - This email originated from outside the State of Nevada. Exercise caution when opening attachments or clicking links, especially from unknown senders.

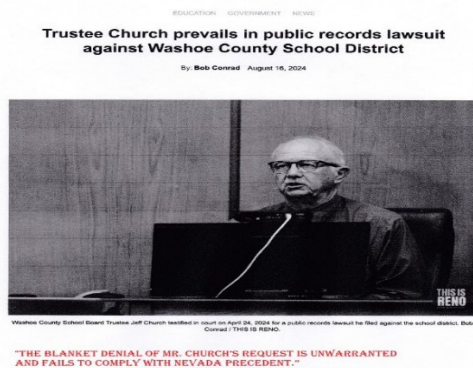
Please see attached for NCOE Board Meeting Public Comment

Jeff Church  
[WatchDogJeff.com](#)

\*Views are mine and do not reflect the opinions of any government agency.

I'll endear myself to the Nevada Commission on Ethics (NCOE) as I express my disdain for the organization.

First: Letter of Caution: I was out of town but recently received a Letter of Caution from NCOE regarding my defense and disclaimer of March 12, 2024. I decline to accept that. How do I go about appealing that? To date, I had no notice of any hearing nor appeal process. BTW: Do I get the same free lawyer that Trustee Joe Rodriguez has? Should not WCSD indemnify me and protect me from willful malicious politically motivated attacks as I act in performance of my duty, i.e. to view public document applications for committees. Please Note ruling of Judge Drakulich in said matter. I will not go into detail here but wish to dispute alleged factual details of the matter.



<https://thisisreno.com/2024/05/trustee-church-prevails-in-public-records-lawsuit-against-washoe-county-school-district/>

Next, the NCOE role:

NCOE see its role as: *"to enhance the people's faith in integrity and impartiality of public officers and employees, adequate guidelines are required to show the appropriate separation between the roles of persons who are both public servants and private citizens."*

Does NCOE or anyone truly believe that this is the case? Does anyone have faith in the Ethics Commission? What is the annual cost NCOE for money in, manure out? Imagine the useful purposes that could be served in NCOE was eliminated. And would anything change? No.

I have many ideas such as having the Guinn Institute or students at UNLV (Boyd or ?) study how each state does it and suggest streamlined and cheaper methods as well as enhancing NCOE ability to enforce its sanctions. Has NCOE ever forced people to pay their fines. Can we create a simple appeal decision along the lines of small claims court and a judge? How about a simple initial process as in the military UCMJ "Captain's Mast"?

One of the most ridiculous decisions from NCOE is that in two identical situations a violation only occurs if the agency has a policy against the conduct. WCSD trustees routinely use staff and interior, off limits, school photos in campaigns and NCOE says

it's OK because there is no WCSD policy against it. (BTW there is such a policy and NCOE was informed and ignored that, AR 4530).



WCSD Trustee Joe Rodriguez: (\*WCSD=Washoe County School District) On or about I submitted a lengthy detailed complaint of concerns over Rodriguez' campaign CURRENT social media sites with various photos including him (with Trustee mayberry) both in uniform. Also included various accoutrements of office all of which seem to not meet Judge Sigurdson decision limitations as these are not photos of him in the performance of his duties. The response a terse email that you do not look into issues over two years old. These were not.





The "Driver License Rule": The State of Nevada appears to clearly follow the Driver License Rule in complaints. First look at the driver's license of the complaint and accused and only then decide if they'll be dealt with fairly or not. NCOE actions seem to adhere to the Driver License Rule.

Also why would NCOE have a member of the lawfirm, McDonald Carano on their staff? That's any easy way to eliminate one member.

Very sincerely,

Jeffrey Church  
WatchdogJeff.com  
775 544 7366  
Renotaxrevolt@sbcglobal.net

To: NCOE, Public Comment, October 16, 2024, Agenda Item 7:

Item 7: Discussion and possible action to direct Commission Counsel to take legal steps necessary to defend the Commission and Commissioners in Rodriguez v. NCOE, Second Judicial District Court Case No. CV24-02169.

Moving on regarding Washoe County School District (WCSD) Trustee Rodriguez, now a candidate for Sparks City Council. Can anyone explain why he is exempt from filing a Secretary of State Legal Defense Fund form or otherwise disclosing in his C&E Reports? Can anyone explain why he can accept over \$5,000 or \$10,000 in pro bono legal work without any disclosure at all?

<https://www.nvsos.gov/SOSCandidateServices/AnonymousAccess/CEFDSearchUU/CandidateDetails.aspx?o=3CkpgKFqKXvuR5bJhfTg4g%253d%253d>

It appears that Rodriguez has not even filed his latest C&E Report due October 15, 2024.

NRS 294A.160 Permitted and prohibited use and disposition of contributions: Notwithstanding the provisions of NRS 294A.286, a candidate or public officer may use contributions to pay for any legal expenses that the candidate or public officer incurs in relation to a campaign or serving in public office without establishing a legal defense fund. Any such candidate or public officer shall report any expenditure of contributions to pay for legal expenses in the same manner and at the same time as the report filed pursuant to NRS 294A.120 or 294A.200. A candidate or public officer shall not use contributions to satisfy a civil or criminal penalty imposed by law.

What is an in-kind contribution?

A: The value of goods or services provided in kind for which money would have otherwise been paid (NRS 294A.007). For example, a person donates billboard space to a candidate free of charge. This would be an in-kind contribution, the value of which would be what it would normally cost to rent the billboard space.

In-Kind Contributions: • In-kind contributions are the value of services provided in kind for which money would have otherwise been paid. N.R.S. § 294A.007. Within 30 days of providing any in-kind goods or services, a donor must provide the recipient a signed statement setting forth the actual cost of the goods and services provided, or their fair market value. N.A.C. § 294A.043.

From Texas: TEXAS ETHICS COMMISSION ETHICS ADVISORY OPINION NO. 580 held that “In conclusion, a legal action that depends on a person’s status as a candidate is connected with a campaign, and pro bono legal services provided to a candidate in connection with such litigation constitute contributions for purposes of the Texas Election Code. Tex. Elec. Code § 251.001(3). Consequently, such pro bono legal services may not be provided to a candidate by a corporation. Id. at § 253.094.” Likewise in their Opinion #533 they held, “Free legal services provided by an attorney to a judge to defend a lawsuit arising from the judge’s activities as a candidate are a campaign contribution subject to the restrictions under title 15 of the Election Code and section 36.08 of the Penal Code.”

Might anyone just ask- maybe he’ll decline- but ask him and counsel who is paying for his legal fees?

Might anyone ask if his attorney or his lawfirm is representing the WCSD where he is a Trustee on various matter and if he disclosed or recused himself on voting on matters that may involve McDonald Carano. For example it appears that Mr. Hosmer of

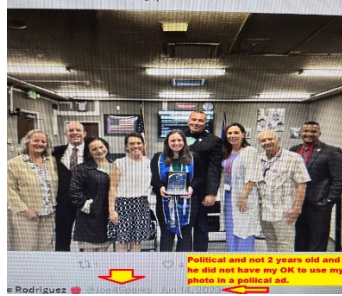


So let's summarize all that; does McDonald Carano provide ongoing legal services to WCSD where Rodriguez is a trustee and yet he receives thousands of dollars in free pro-bono, gifted, undisclosed legal services from the firm and same attorney possibly in excess of \$10,000- and no one cares?

[illegible]

And as a sidenote did not Trustee Mayberry receive a letter of caution over use of himself and school property and yet future violation complaints were ignored (see above photo with Rodriguez)?

As referenced in my General Public Comment hand out, Rodrigues has used his uniform and accoutrements of office in various political social media platforms as well as using photographs obtained via his official WCSD duties, likely using WCSD cameras and personnel and access to areas off limits to the public. He has photographs of me, Jeff Church, taken in my official capacity during WCSD Board Meetings and used them on political social media.

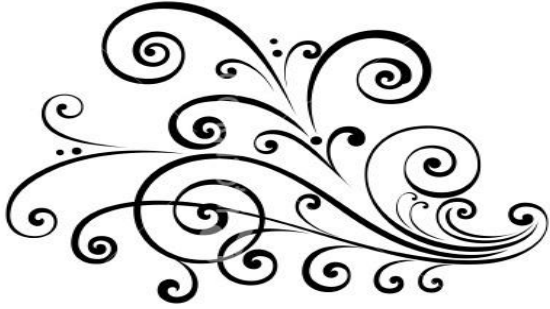


Further having been so noticed on the ethical issues (regardless of wordsmithing NRS 281A, NRS 294 or others), the esteemed lawyers at NCOE are now aware of this obvious issue, conflict and concerns regarding the legal representation of Trustee Rodriguez by Mr. Hosmer and McDonald Carano.

Sincerely,

Jeffrey Church  
WatchdogJeff.com  
775 544 7366  
[Renotaxrevolt@sbcglobal.net](mailto:Renotaxrevolt@sbcglobal.net)

# **Agenda Item 4**



# Proclamation

**WHEREAS**, Thoran Towler, Esq. was appointed to the Nevada Commission on Ethics by the Governor and served with great distinction as a valued member from October, 2020 to July, 2024, including one year as the Vice Chair after unanimous election by his colleagues; and

**WHEREAS**, Thoran received his Bachelor of Science in Technology from Walla Walla College and his Juris Doctorate from Gonzaga University School of Law; and

**WHEREAS**, Thoran's service to the state of Nevada includes both private and public employment, Thoran's estimable career in Nevada includes his service as a law clerk for the Fourth Judicial District Court in Elko, Litigation Associate in the Employment Law Group of Jones Vargas, Deputy District Attorney for the Carson City District Attorney's Office, Deputy Attorney General with the Office of the Nevada Attorney General, General Counsel for the Nevada Association of Realtors, State of Nevada Labor Commissioner, private practice with the Allison MacKenzie law firm, and the Chief Executive Officer of the Nevada Association of Employers, wherein his dedication to the law, State of Nevada, its public and its workforce was evident; and

**WHEREAS**, Thoran, served one, four-year term on the Commission during a monumentally transformative period wherein the Commission fulfilled its mission to ensure the public's trust in government through increased outreach and education, including State-wide training presentations, issuance of detailed confidential advisory opinions, and the development of substantive statutory provisions and procedural regulations to enhance ethical responsibilities of public officers and employees while ensuring fairness and due process of law in Commission proceedings; and

**WHEREAS**, Thoran's leadership, commitment to inclusion and passion for proper government accountability promoted the Commission's annual priorities in many fiscal, legislative and judicial forums and Thoran was particularly instrumental in mediating settlement conferences and personnel matters; and

**WHEREAS**, Thoran's community service endeavors are exemplified by his involvement as Ambassador for Donate Life, as well as, his service as the Chair of the Employer Associations of America Board of Directors and participation on the Nevadaworks Board; and

**WHEREAS**, Thoran's lasting imprint on the Nevada Commission on Ethics will showcase his immeasurable contributions, unwavering support of staff and colleagues, integrity and professionalism in mediating, and tenacity for inclusivity and fair practice; and

**THEREFORE**, be it resolved that the Members and Staff of the Nevada Commission on Ethics hereby express their extensive gratitude to Commissioner Thoran Towler, Esq. for his dedicated service to the State of Nevada and to the Constitution of the United States.

Resolved this \_\_\_\_ day of \_\_\_\_\_, 2024.

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**Kim Wallin, Chair**

**NEVADA COMMISSION ON ETHICS**

# **Agenda Item 5**



# Proclamation

**WHEREAS**, Amanda Yen, Esq. was appointed to the Nevada Commission on Ethics by the Legislative Committee and served with great distinction as a valued member from December, 2016 to December, 2024; and

**WHEREAS**, Amanda received her Bachelor of Arts in International Studies and Theatre Arts from Pepperdine University and her Juris Doctorate from the William S. Boyd School of Law, University of Nevada-Las Vegas; and

**WHEREAS**, in her private capacity, Amanda is a partner in the law firm of McDonald Carano where her extensive legal career focuses on Commercial and Complex Litigation and Appellate Law; and

**WHEREAS**, Amanda, served two, four-year terms on the Commission during a time of momentous growth wherein the Commission fulfilled its mission to ensure the public's trust in government through increased outreach and education, including State-wide training presentations, issuance of detailed confidential advisory opinions, and the development of substantive statutory provisions and procedural regulations to enhance ethical responsibilities of public officers and employees while ensuring fairness and due process of law in Commission proceedings; and

**WHEREAS**, Amanda's tremendous legal acumen, commitment to the truth and passion for proper government accountability empowered the Commission and was instrumental in appropriately steering litigation, resolving matters through considerate and persuasive mediation and the issuance of thoughtful, well-reasoned opinions; and

**WHEREAS**, Amanda's community service endeavors are exemplified by her long standing loyalty in leadership with Meritas, as well as, her membership in the Sierra Club and participation on the Polycystic Kidney Disease Foundation Board of Directors; and

**WHEREAS**, Amanda's lasting imprint on the Nevada Commission on Ethics will showcase her dedication to integrity and upholding Ethics in Government, with her most memorable attributes being her sharp analytical mind, clear and concise communication, and interminable professionalism; and

**THEREFORE**, be it resolved that the Members and Staff of the Nevada Commission on Ethics hereby express their extensive gratitude to Commissioner Amanda Yen, Esq. for her dedicated service to the State of Nevada and to the Constitution of the United States.

Resolved this \_\_\_\_ day of \_\_\_\_\_, 2024.

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**Scott Scherer, Chair**  
**NEVADA COMMISSION ON ETHICS**

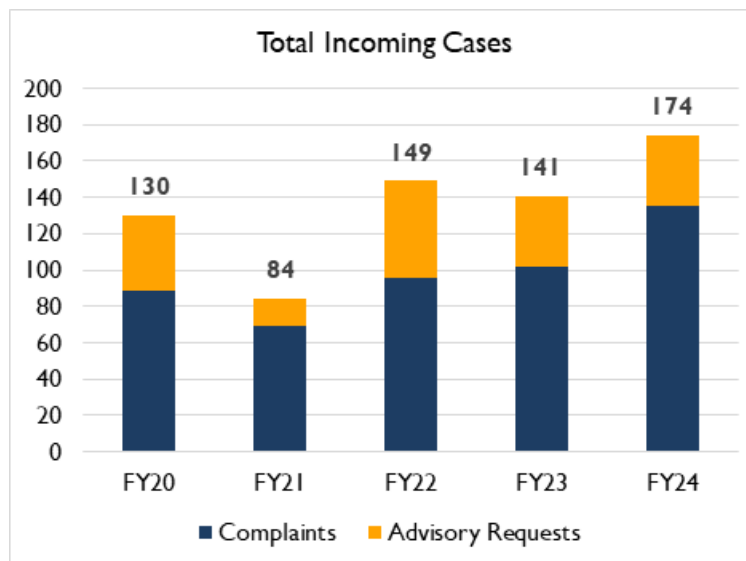
# **Agenda Item 6**



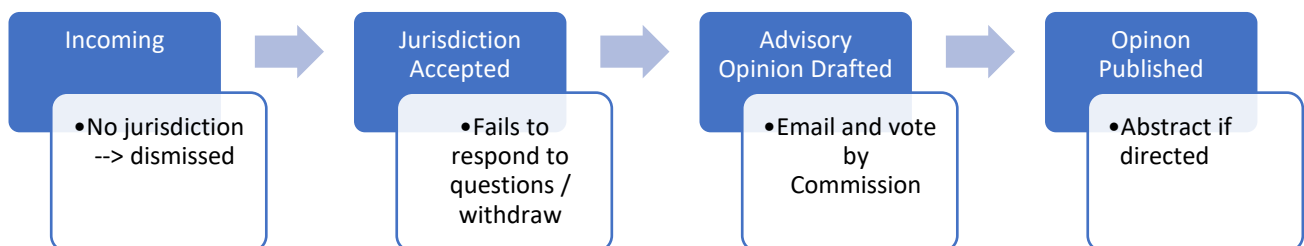


## Incoming Cases Process

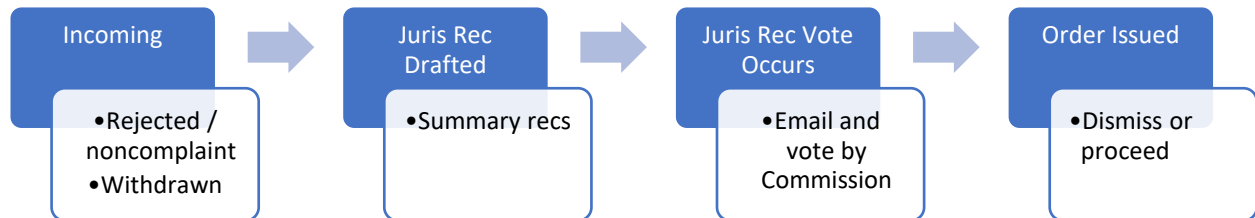
### Caseload



### Advisory Process



## Complaint Process – Jurisdictional Recommendation



### Current Voting Process

1. Email to all Commissioners with document attachments, summary of the ask and deadline
2. Votes sent to either the Executive Director (Complaints) / Commission Counsel (Advisory Opinions)
  - a. Typically give Commissioners 1 week to vote with approximately 3 day grace period before legal deadline
  - b. Day the email is due to Commissioners determined by legal deadline (45 days)
3. Hand tally
4. Vote announcement

### Potential Process Changes for Discussion

1. Voting Process
  - a. Stay the course.
  - b. Adjust practice to one email a week with all cases for that week attached.
  - c. Shift to online SharePoint platform for docs and voting with weekly email if new cases are placed in the SharePoint.
2. Recommendation Process
  - a. Shorter recommendations when recommending a dismissal

# **Agenda Item 7**



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## *Executive Director Report – November 2024*

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### **Operations Highlights**

- Caseloads continue to increase / Quarterly Case Log
- Associate Counsel recruitment unsuccessful so far
- 2025 Proposed Calendar
  - 7 Commission Meetings (Las Vegas, Reno, Ely)
- 2025 – 50<sup>th</sup> Anniversary

### **Strategic Plan**

- Implementation plan completed for each strategic focus
  - Outreach and Education
  - Maintaining the Public's Trust
  - Sufficient Staffing
  - Technology and Service Improvements

### **Budget Update**

- FY 25/26 Budget Build
  - Submitted for Governor's Finance Office review
  - Answering clarifying questions as they come in

## **2025 Proposed Meeting Schedule**

- **January 15 – Reno**
- **February 19 – Las Vegas**
- March – Panels Only
- **April 16 – Reno**
- May – Panels Only
- **June 18 – Ely**
- July – Panels Only
- **August 20 – Reno**
- September – Panels Only
- **October 15 – Las Vegas**
- **November 12 – Reno**
- December – Panels Only

Note – due to statutory timeframes, meetings may need to be held on days others than these to ensure statutory compliance.

Submitted: Ross E. Armstrong, Executive Director  
Date: 11/6/24

Case No.	Date Filed	Jurisdiction	Local or State	Subject	Requester	Status
24-159C	9/30/24	XXXXXX	County	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-158C	9/30/24	XXXXXX	County	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-157C	9/30/24	XXXXXX	County	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-156A	9/30/24	XXXXXX	County	XXXXXX	Self	Pending Opinion
24-154A	9/25/24	XXXXXX	County	XXXXXX	Self	Pending Opinion
24-153A	9/23/24	XXXXXX	County	XXXXXX	Self	Pending Opinion
24-152A	9/23/24	XXXXXX	City	XXXXXX	Self	Pending Opinion
24-151C	9/23/24	XXXXXX	City	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-150C	9/23/24	XXXXXX	State	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-149C	9/17/24	XXXXXX	State	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-148C	9/17/24	XXXXXX	City	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-147C	9/16/24	XXXXXX	State	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-146C	9/12/24	XXXXXX	Other	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-145C	9/11/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending; Consolidated w/24-118C
24-144C	9/11/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending; Consolidated w/24-117C
24-143C	9/11/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending; Consolidated w/24-116C
24-142C	9/11/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending; Consolidated w/24-115C
24-141C	9/10/24	XXXXXX	Other	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-140C	9/10/24	XXXXXX	Other	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-139A	9/9/24	XXXXXX	County	XXXXXX	Self	Pending Opinion
24-138C	9/5/24	XXXXXX	County	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-137C	9/4/24	XXXXXX	State	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-136C	9/4/24	XXXXXX	State	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-135C	9/4/24	XXXXXX	State	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-134C	9/4/24	XXXXXX	State	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-132A	8/28/24	XXXXXX	County	XXXXXX	Self	Pending Opinion
24-130C	8/27/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending
24-129C	8/27/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending; Consolidated w/24-122C
24-128C	8/26/24	XXXXXX	County	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-127C	8/26/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending; Consolidated w/24-112C, 113C, 114C & 119C
24-125A	8/26/24	XXXXXX	State	XXXXXX	Self	Pending Opinion
24-124A	8/21/24	XXXXXX	State	XXXXXX	Self	Pending Opinion
24-123A	8/21/24	XXXXXX	County	XXXXXX	Self	Pending Opinion
24-122C	8/21/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending; Consolidated w/24-129C
24-120C	8/19/24	XXXXXX	State	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-119C	8/19/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending; Consolidated w/24-112C, 113C, 114C & 127C
24-118C	8/19/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending; Consolidated w/24-145C
24-117C	8/19/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending; Consolidated w/24-144C
24-116C	8/19/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending; Consolidated w/24-143C
24-115C	8/19/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending; Consolidated w/24-142C
24-114C	8/15/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending; Consolidated w/24-112C & 24-113C
24-113C	8/14/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending; Consolidated w/24-112C & 24-114C
24-112C	8/12/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending; Consolidated w/24-113C & 24-114C
24-109C	8/8/24	XXXXXX	State	XXXXXX	NCOE Initiated	Review Panel Pending
24-107C	8/6/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending
↑ FISCAL YEAR 2025 ↑						
24-089C	6/12/24	XXXXXX	County	XXXXXX	NCOE Initiated	Review Panel Pending
24-088C	6/12/24	XXXXXX	County	XXXXXX	NCOE Initiated	Review Panel Pending
24-087C	6/12/24	XXXXXX	County	XXXXXX	NCOE Initiated	Review Panel Pending
24-086C	6/12/24	XXXXXX	County	XXXXXX	NCOE Initiated	Review Panel Pending

## Current Case Log

As of September 30, 2024

24-085C	6/12/24	XXXXXX	County	XXXXXX	NCOE Initiated	Review Panel Pending
24-080A	5/29/24	XXXXXX	City	XXXXXX	Self	Opinion issued 7/22/24; Abstract Pending
24-073C	5/20/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending
24-056C	4/30/24	City of Reno	City	Miguel Martinez, Council member	NCOE Initiated	Deferral Agreement Pending
24-050C	4/22/24	City of Reno	City	Devon Reese, Council member	Brian Erbis	Pending Scheduling Conference; Consolidated w/24-036C
24-036C	3/18/24	City of Reno	City	Devon Reese, Council member	Jana Wettig	Pending Scheduling Conference; Consolidated w/24-050C
24-027C	3/12/24	Clark County	County	Kevin Watson, Executive Director, Las Vegas - Clark County Library District	Christine Dinino	Deferral Agreement Pending
24-005C	1/22/24	Palomino Valley General Improvement District	Other	Donald Otto, Trustee	Maeve Ambrose	Stipulated Agreement Pending
23-139C	11/6/23	Pahrump	Other	Alan Bigelow, Firefighter/EMT, Pahrump Valley Fire & Rescue	Lisa A. Mayo	Deferral Agreement 3/18/24; Compliance period expires November 2024
23-136C	10/23/23	Equal Rights Commission	State	Kara Jenkins, Administrator	XXXXXX	Deferral Agreement Pending
23-129C	10/5/23	Mineral County	County	Catherine Hall, Commission Chair	Meghan Jeffers	Stipulated Agreement 6/26/24; \$1,000 Civil Penalty due 12/31/24; Consolidated w/120C, 121C & 128C
23-128C	10/5/23	Mineral County	County	Catherine Hall, Commission Chair	Ryan Gavin	Stipulated Agreement 6/26/24; \$1,000 Civil Penalty due 12/31/24; Consolidated w/120C, 121C & 129C
23-121C	9/21/23	Mineral County	County	Catherine Hall, Commission Chair	Ryan Gavin	Stipulated Agreement 6/26/24; \$1,000 Civil Penalty due 12/31/24; Consolidated w/120C, 128C & 129C
23-120C	9/19/23	Mineral County	County	Catherine Hall, Commission Chair	XXXXXX	Stipulated Agreement 6/26/24; \$1,000 Civil Penalty due 12/31/24; Consolidated w/121C, 128C & 129C
↑ FISCAL YEAR 2024 ↑						
23-057C	4/5/23	Pershing County	Local	Eric Blonheim, Undersheriff	NCOE Initiated	Deferral Agreement 8/23/23; Compliance Period expires August 2025
23-054C	4/3/23	IVGID	Local	Raymond Tulloch, Trustee	Steven Ross	Deferral Agreement 8/23/23; Compliance Period expires August 2025
23-035C	3/2/23	Las Vegas	Local	Jim Seebock, Deputy Chief, Las Vegas Metro Police Dept.	Lisa Mayo	Adjudicatory Proceedings Pending
23-015C	1/25/23	State Contractors Board	State	John Bartlett, Former Compliance Investigator	David Behar	Stipulated Agreement 6/26/24; \$1,500 Civil Penalty due 2/1/26
23-005C	1/11/23	Mineral County	County	Larry Grant, Director (Hawthorne Utilities), Commissioner	XXXXXX	Deferral Agreement 8/23/23; Compliance Period expires August 2025
22-106C	9/26/22	Dept of Health & Human Services	State	Jeffrey Murawsky, Vice Chair Board of Health	XXXXXX	Deferral Agreement 4/17/23; Ltr of Caution issued 6/12/23; Compliance Period expires April 2025
22-104C	9/12/22	City of Reno	Local	Devon Reese, Councilmember	XXXXXX	Deferral Agreement 4/13/23; Compliance Period expires April 2025
↑ FISCAL YEAR 2023 ↑						
22-051C	5/2/22	Washoe County School District	Local	Joseph Rodriguez, Trustee	Mon Bertolucci	Reconsideration Order Issued; Petition for Judicial Review Appeal Pending
22-031C/ 22-032C	3/22/22	Nye County	Local	Karyn Smith, Health and Human Services, Public Guardian	XXXXXX	Deferral Agreement 12/12/22; Ltr of Caution 12/12/22; Compliance Period expires December 2024
21-062C/ 21-082C	9/1/21	Clark County	Local	Joseph Lombardo, Sheriff	NCOE Initiated	Opinion issued 8/31/23; \$20,000 Civil Penalty due 7/1/24; Petition for Judicial Review Pending
↑ FISCAL YEAR 2022 ↑						
19-044C	6/5/19	Board of Cosmetology	State	JoAnna Tran, Member	XXXXXX	Deferral Agreement 2/20/20; Compliance Period expires February 2025
↑ FISCAL YEAR 2019 ↑						



Case No.	Date Filed	Jurisdiction	Local or State	Subject	Requester	Status
24-159C	9/30/24	XXXXXX	County	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-158C	9/30/24	XXXXXX	County	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-157C	9/30/24	XXXXXX	County	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-156A	9/30/24	XXXXXX	County	XXXXXX	Self	Pending Opinion
24-155	Data Entry Error					
24-154A	9/25/24	XXXXXX	County	XXXXXX	Self	Pending Opinion
24-153A	9/23/24	XXXXXX	County	XXXXXX	Self	Pending Opinion
24-152A	9/23/24	XXXXXX	City	XXXXXX	Self	Pending Opinion
24-151C	9/23/24	XXXXXX	City	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-150C	9/23/24	XXXXXX	State	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-149C	9/17/24	XXXXXX	State	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-148C	9/17/24	XXXXXX	City	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-147C	9/16/24	XXXXXX	State	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-146C	9/12/24	XXXXXX	Other	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-145C	9/11/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending; Consolidated w/24-118C
24-144C	9/11/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending; Consolidated w/24-117C
24-143C	9/11/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending; Consolidated w/24-116C
24-142C	9/11/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending; Consolidated w/24-115C
24-141C	9/10/24	XXXXXX	Other	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-140C	9/10/24	XXXXXX	Other	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-139A	9/9/24	XXXXXX	County	XXXXXX	Self	Pending Opinion
24-138C	9/5/24	XXXXXX	County	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-137C	9/4/24	XXXXXX	State	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-136C	9/4/24	XXXXXX	State	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-135C	9/4/24	XXXXXX	State	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-134C	9/4/24	XXXXXX	State	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-133C	9/3/24	XXXXXX	State	XXXXXX	Anonymous	Dismissed (No Jurisdiction - Anon)
24-132A	8/28/24	XXXXXX	County	XXXXXX	Self	Pending Opinion
24-131C	8/27/24	XXXXXX	County	XXXXXX	XXXXXX	Withdrawn (see 24-130C Duplicate)
24-130C	8/27/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending
24-129C	8/27/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending; Consolidated w/24-122C
24-128C	8/26/24	XXXXXX	County	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-127C	8/26/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending; Consolidated w/24-112C, 113C, 114C & 119C
24-126A	8/26/24	XXXXXX	County	XXXXXX	Self	Opinion issued 9/19/24; No Abstract
24-125A	8/26/24	XXXXXX	State	XXXXXX	Self	Pending Opinion
24-124A	8/21/24	XXXXXX	State	XXXXXX	Self	Pending Opinion
24-123A	8/21/24	XXXXXX	County	XXXXXX	Self	Pending Opinion
24-122C	8/21/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending; Consolidated w/24-129C
24-121C	8/19/24	XXXXXX	City	XXXXXX	XXXXXX	Dismissed (No Investigation)
24-120C	8/19/24	XXXXXX	State	XXXXXX	XXXXXX	Pending Jurisdictional Determination
24-119C	8/19/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending; Consolidated w/24-112C, 113C, 114C & 127C
24-118C	8/19/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending; Consolidated w/24-145C
24-117C	8/19/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending; Consolidated w/24-144C
24-116C	8/19/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending; Consolidated w/24-143C
24-115C	8/19/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending; Consolidated w/24-142C
24-114C	8/15/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending; Consolidated w/24-112C, 113C, 119C & 127C
24-113C	8/14/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending; Consolidated w/24-112C, 114C, 119C & 127C
24-112C	8/12/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending; Consolidated w/24-113C, 114C, 119C & 127C
24-111C	8/12/24	XXXXXX	County	XXXXXX	XXXXXX	Dismissed (No Jurisdiction)
24-110C	8/12/24	XXXXXX	County	XXXXXX	XXXXXX	Dismissed (No Jurisdiction)
24-109C	8/8/24	XXXXXX	State	XXXXXX	NCOE Initiated	Review Panel Pending
24-108C	8/6/24	XXXXXX	County	XXXXXX	XXXXXX	Dismissed (No Investigation)
24-107C	8/6/24	XXXXXX	County	XXXXXX	XXXXXX	Review Panel Pending

## FY25 Case Log

As of September 30, 2024

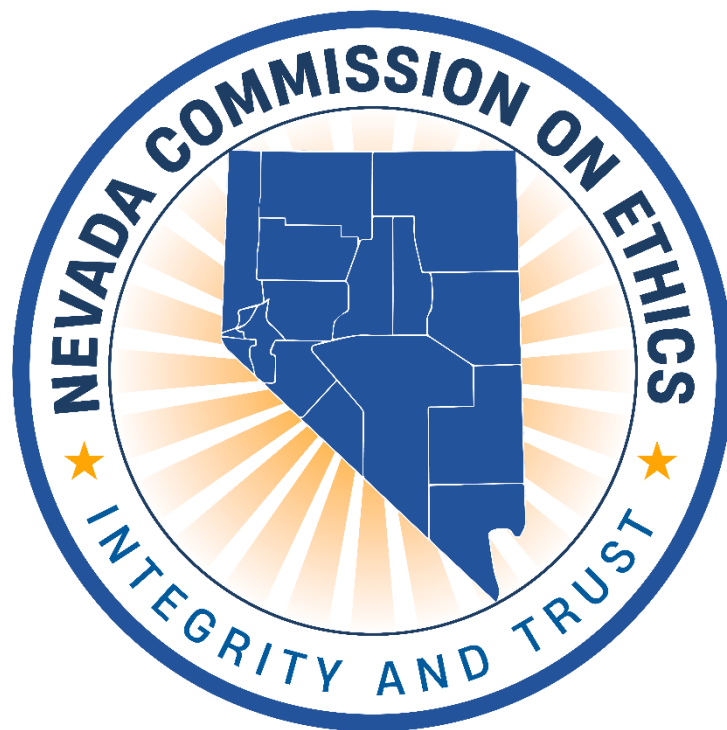
24-106A	8/6/24	XXXXXX	County	XXXXXX	Self	Opinion issued 9/23/24; Abstract issued 9/23/24
24-105A	8/5/24	Dept of Transportation	State	Ryan Wheeler, Sr Project Manager	Self	Opinion issued 9/25/24; Confidentiality Waived
24-104C	7/29/24	XXXXXX	City	XXXXXX	XXXXXX	Dismissed (No Jurisdiction)
24-103A	7/25/24	XXXXXX	County	XXXXXX	Self	Opinion issued 9/19/24; Abstract issued 9/19/24
24-102A	7/22/24	Dept of Public Safety	State	Aakin Patel, Administrator, Office of Cyber Defense Coordination	Self	Opinion issued 9/12/24; Confidentiality Waived
24-101A	7/9/24	Clark County	County	Christopher Hooper, Auditor II, Winchester Township Advisory Board	Self	Opinion issued 9/10/24; Confidentiality Waived
24-100C	7/9/24	XXXXXX	County	XXXXXX	XXXXXX	Dismissed (No Jurisdiction)
24-099C	7/9/24	XXXXXX	County	XXXXXX	XXXXXX	Dismissed (No Jurisdiction)
24-098C	7/8/24	XXXXXX	State	XXXXXX	XXXXXX	Dismissed (No Jurisdiction)
24-097C	7/8/24	XXXXXX	County	XXXXXX	XXXXXX	Dismissed (No Jurisdiction)

# **Agenda Item 9**

# Outreach & Education

## Report

**November 13<sup>th</sup>, 2024**



Follow and engage with the Commission posts on LinkedIn and X to help us ensure all public servants have access to these vital educational resources.

### Post-Election Outreach

- Nov. 6<sup>th</sup> LinkedIn article live
- Nov. 14<sup>th</sup> Press release on Post-Election Outreach Initiatives
- Jan. 13<sup>th</sup> Online Ethics Briefing for Newly Elected Officials
- Jan. 24<sup>th</sup> Ethics Training at NACO/League of Cities Training for Newly Local Elected Officials
- Regular Posts on
  - How to request an advisory opinion – allowed under new regulations
  - Acknowledgment filing
  - Ethics Briefing for Newly Elected Officials



### Ethics Checklist for Newly Elected Officials



Nevada Commission on Ethics  
1,015 followers

**Congratulations! You've won the race.**

Welcome to your new role as a public officer. Follow this guide to set yourself up for success in ethical compliance throughout your public service.

Check these items off your to-do list:

#### 5 Steps to Start Governing with Ethics

1. Submit Your [Acknowledgment Form](#) by January 15th

Review the Ethics Laws in [NRS 281A](#) prior to submitting your form.

2. Complete Ethics Training through [Nevada Ethics Online](#)

...so you're equipped with foundational knowledge of ethical standards.

Comment

Share



## Recent Trainings

- NV Gaming Control Board (228/391 complete, NV Ethics Online)
- Oct. 10<sup>th</sup> Civil Attorneys Conference (in-person)
- Oct. 22<sup>nd</sup> NV American Planning Association (54 attendees, in-person)
- Oct. 29<sup>th</sup> NV Gaming Control Board (35 attendees, virtual)

## Upcoming Live Trainings

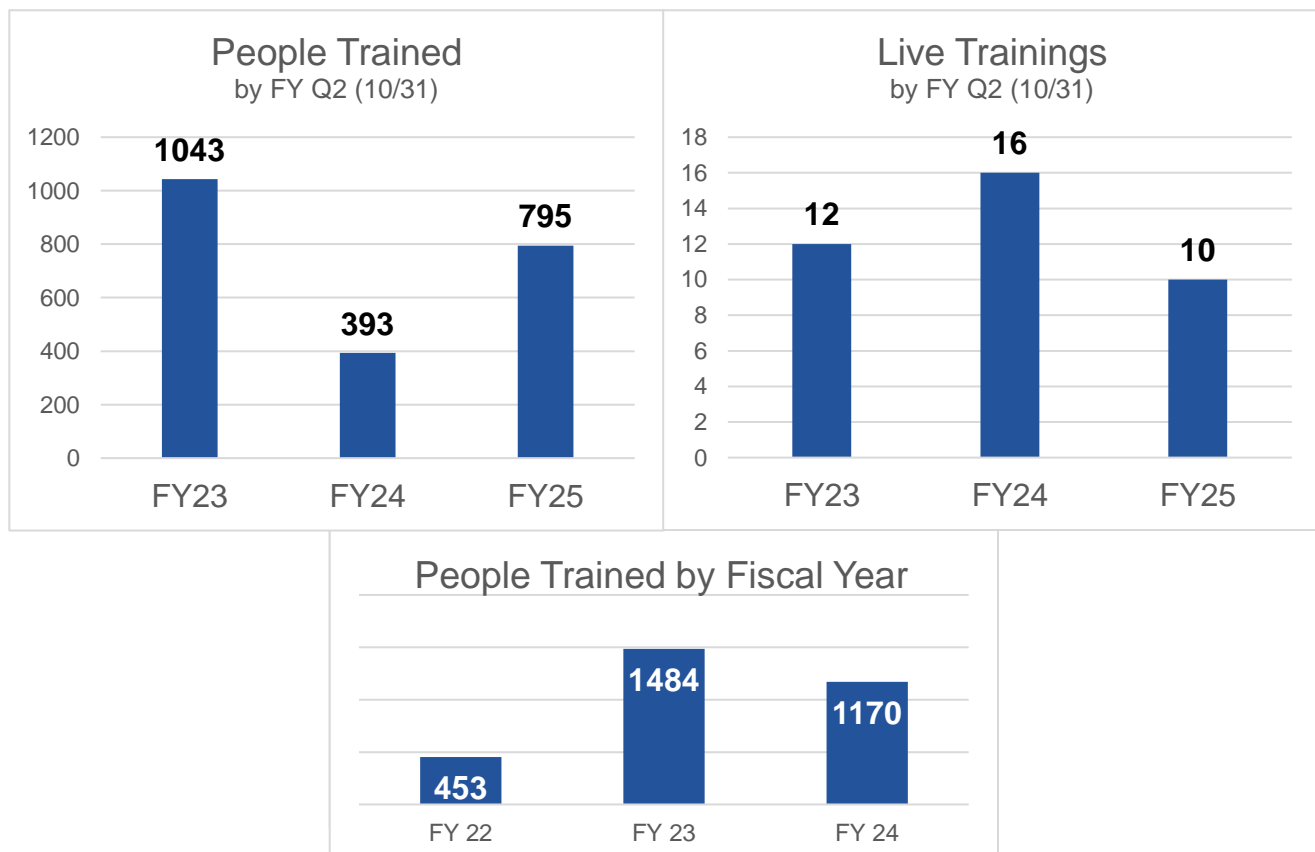
- Nov. 20<sup>th</sup> NV Gaming Control Board
- Dec. 5<sup>th</sup> Board of Museums and History (8 attendees\*, in-person)
- Dec. 13<sup>th</sup> Board of Medical Examiners (11 attendees\*, in-person)
- Jan. 16<sup>th</sup> Board of Regents NV System of Higher Ed (16 attendees\*, in-person)
- Jan. 24<sup>th</sup> Newly Elected Local Officials Training (TBD, in-person)
- TBD Las Vegas Clark County Library District (700 attendees\*, in-person/online)

## FY Year to Date Check-In

Strategic Priority: Increase number of people trained annually

Implementation Strategy:

- Conduct and report quarterly training comparisons against prior years
- Analyze, adjust, and report on Education Strategic Priorities (at Jan 2025 Meeting)



## Publications

- Rebranding and improvements to educational resources coming soon
- Development of new educational resources incorporated into strategic implementation plan
- Monthly review of manual content for improvements and additions to begin this month

## PIO

Public Records Requests			Requests for Information			
Case	Ackngmnts	Other	Potential Advisory	Potential Violation	Law ?'s/ Other	Case Related
8	4	2	4	8	9	8

**FY25 Running Total: 43**

