



**STATE OF NEVADA
COMMISSION ON ETHICS**
<http://ethics.nv.gov>

**MINUTES
of the meeting of the
NEVADA COMMISSION ON ETHICS
PERSONNEL REVIEW SUBCOMMITTEE**

The Commission on Ethics held a public meeting on
Wednesday, November 4, 2021, at 9:00 a.m.
at the following location:

**Nevada State Capitol Building
Guinn Room
101 N. Carson Street, Second Floor
Carson City, NV 89701**

The meeting was also held virtually via Zoom as follows:

Zoom Meeting Information:

<https://us06web.zoom.us/j/84938561421?pwd=UW1DQnFFYTR6TU0xQ0lvanBURVJsUT09>

Zoom Meeting Telephone Number: 669-900-9128

Meeting ID: 849 3856 1421

Passcode: 968875

These minutes constitute a summary of the above proceedings of the Nevada Commission on Ethics Personnel Subcommittee. A recording of the meeting is available for public inspection at the Commission's office.

1. Call to Order and Roll Call.

Chair Kim Wallin, CPA, CMA, CFM appeared in Carson City and called the meeting to order at 9:01 a.m. Also appearing in Carson City were Vice-Chair Brian Duffrin and Commissioner Oscarson. Present for Commission staff in Carson City were Acting Interim Executive Director/Commission and Executive Assistant Kari Pedroza.

The pledge of allegiance was conducted.

2. Public Comment.

The Commission received 2 letters in support of Ross Armstrong for the Executive Director position prior to the meeting which were included in the meeting packet and posted online. The Commission received 1 additional public comment in support of Ross Armstrong just prior to the beginning of the meeting which Acting Interim Executive Director/ Commission Counsel Chase read for the record. (See attached public comment)

3. Interviews and consideration of candidates for the Executive Director position, and possible referral of one or more applicants to the Commission for additional consideration and possible selection for the Executive Director position. Under NRS 241.020(2)(d)(5), the Commission may consider the character and professional competence of the following candidates for the Executive Director position:
 - 1.) Ross Armstrong
 - 2.) Shani Cooke
 - 3.) Andre Gardner
 - 4.) Michael Morton
 - 5.) Neil Rombardo
 - 6.) Sean Sever

Chair Wallin introduced the agenda item, outlined the interview process, and stated that the Personnel Subcommittee would be interviewing the remaining 2 of the 6 Executive Director applicants that day. She explained that upon completion of the interviews the Subcommittee would deliberate regarding its selection of candidates to be referred to the full Commission at its November 17th, 2021 meeting for final interviews.

The Commission then interviewed the 2 remaining candidates in the following order: Michael Morton and Ross Armstrong.

The Personnel Subcommittee members each identified their candidate selections in alphabetical order.

Commissioner Oscarson commended the applicants for their submissions and their efforts throughout the process. He recommended that the following applicants proceed to the next interview: Ross Armstrong, Michael Morton and Sean Sever.

Vice-Chair Duffrin thanked the interviewees for their participation and interest in the position. He shared that he was looking for the correct balance of management organization and legal work required by the Executive Director incumbent. He recommended the following applicants to proceed to the next interview: Ross Armstrong, Michael Morton, Neil Rombardo and Sean Sever.

Chair Wallin echoed her fellow Subcommittee members' comments and expressed her gratitude to the applicants. She listed her recommendations to proceed before the full Commission as follows: Ross Armstrong, Michael Morton and Sean Sever.

Upon further discussion, the Personnel Subcommittee collectively decided to refer the following candidates to be interviewed by the full Commission: Ross Armstrong, Michael Morton and Sean Sever.

Vice-Chair Duffrin made a motion to refer Executive Director position candidates Ross Armstrong, Michael Morton and Sean Sever to the full Commission for interviews at the November 17th, 2021 meeting. Commissioner Oscarson seconded the Motion. The motion was put to a vote and carried unanimously.

4. Commissioner comments on matters including, without limitation, identification of future agenda items, upcoming meeting dates and meeting procedures. No action will be taken under this agenda item.

There were no Commissioner comments.

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5. Public Comment.

There was no public comment.

6. Adjournment.

Commissioner Oscarson made a motion to adjourn the public meeting. Vice-Chair Duffrin seconded the motion. The Motion was put to a vote and carried unanimously.

The meeting adjourned at 11:42 a.m.

Minutes prepared by:

[/s/ Kari Pedroza](#)

Kari Pedroza
Executive Assistant

[/s/ Tracy Chase, Esq.](#)

Tracy Chase, Esq.
Acting interim Executive Director

Minutes approved November 17, 2021:

[/s/ Kim Wallin](#)

Kim Wallin, CPA, CMA, CFM
Chair

[/s/ Brian Duffrin](#)

Brian Duffrin
Vice-Chair