



**STATE OF NEVADA
COMMISSION ON ETHICS**

<http://ethics.nv.gov>

**MINUTES
of the meeting of the
NEVADA COMMISSION ON ETHICS**

The Commission on Ethics held a public meeting on
Wednesday, September 15, 2021, at 10:00 a.m.
Virtually via Zoom as follows:

Zoom Meeting Information:

<https://us06web.zoom.us/j/81292073978?pwd=SXRpOFNKeVpDSnRNbjluYktnSGtFQT09>

Zoom Meeting Telephone Number: 669-900-9128

Meeting ID: 812 9207 3978

Passcode: 288278

These minutes constitute a summary of the above proceedings of the Nevada Commission on Ethics. A recording of the meeting is available for public inspection at the Commission's office.

1. Call to Order and Roll Call.

Chair Kim Wallin, CPA, CMA, CFM appeared via videoconference and called the meeting to order at 10:01 a.m. Also appearing via videoconference were Vice-Chair Brian Duffrin and Commissioners Barbara Gruenewald, Esq., Teresa Lowry, Esq., James Oscarson, Damian Sheets, Esq., Thoran Towler, Esq. and Amanda Yen, Esq. Present for Commission staff in Carson City were Executive Assistant Kari Pedroza. Commission Counsel Tracy L. Chase, Esq., Associate Counsel Elizabeth J. Bassett, Esq., Investigator Erron Terry, and Senior Legal Researcher Darci Hayden appeared via videoconference.

The pledge of allegiance was conducted.

2. Public Comment.

There was no public comment.

3. Approval of Minutes of the July 21, 2021 Commission Meeting.

Chair Wallin stated that except for Commissioner Sheets, who was excused from the meeting and would abstain from participating on this item, all other Commissioners were present for the July 21 meeting and could participate on this item.

Commissioner Yen moved to approve the July 21, 2021 Commission Meeting Minutes as presented. Commissioner Oscarson seconded the motion. The Motion was put to a vote and carried as follows:

Chair Wallin:	Aye.
Vice-Chair Duffrin:	Aye.
Commissioner Gruenewald:	Aye.
Commissioner Lowry:	Aye.
Commissioner Oscarson:	Aye.
Commissioner Towler:	Aye.
Commissioner Sheets:	Abstain.
Commissioner Yen:	Aye.

4. Report by Executive Director on agency status and operations and possible direction thereon. Items to be discussed include, without limitation:
- Update on Commission Operations
 - FY22 Budget Status
 - Update on Current Caseload
 - Update on Education and Outreach

Update on Commission Operations: Commission Counsel Chase as Acting Executive Director provided an update on Commission Operations including the status of the PDI Case Management Contract and the Executive Director position recruitment process.

FY22 Budget Status: Commission Counsel Chase informed the Commission that staff is monitoring the Commission's budget through projections and the Commission is within its budgetary authority for the Fiscal Year with cost savings in Travel and Court Reporting budget categories.

Update on Current Caseload: Commission Counsel Chase stated that the Commission would continue to review cases through the review panel process and could expect review panel hearings in the month of October. She also informed the Commission that there may be a need for an adjudicatory hearing in October as well.

Update on Education and Outreach: Commission Counsel Chase thanked Chair Wallin for volunteering to provide training to the UNLV Graduate Class on September 27. Commission Counsel Chase reported that she reached out to Senior Deputy Attorney General Rosalie Bordelove to coordinate the October 21 State Boards and Commissions Ethics Training.

Commissioner Lowry asked that all resumes submitted for the Executive Director vacancy be provided to all Commissioners.

Commissioner Oscarson moved to accept the Executive Director's agency status report as presented. Commissioner Lowry seconded the motion. The motion was put to a vote and carried unanimously.

5. Consideration and direction on the Fiscal Year 2021 Annual Report presented by the Executive Director pursuant to NAC 281A.180(2).

Commission Counsel presented the Fiscal Year 2021 Annual Report draft included in the Meeting Materials. She offered that Commissioners would provide proposed changes to staff via electronic mail and the report could be finalized at a future Commission Meeting.

Chair Wallin proposed the Annual Report be finalized at the November 17 Commission Meeting to allow her fellow Commissioners time to review the report and provide revisions to staff.

Vice-Chair Duffrin made a motion to continue the 2021 Annual Report Agenda Item until the November 17 2021 Commission Meeting. Commissioner Yen seconded the motion. The motion was put to a vote and carried unanimously.

6. Commissioner comments on matters including, without limitation, identification of future agenda items, upcoming meeting dates and meeting procedures. No action will be taken under this agenda item.

Vice-Chair Duffrin thanked the Commissioner staff for their hard work.

7. Public Comment.

There was no public comment.

8. Adjournment.

Commissioner Yen made a motion to adjourn the public meeting. Commissioner Lowry seconded the motion. The Motion was put to a vote and carried unanimously.

The meeting adjourned at 10:31 a.m.

Minutes prepared by:

/s/ Kari Pedroza

Kari Pedroza
Executive Assistant

/s/ Tracy L. Chase, Esq.

Tracy L. Chase, Esq.
Acting Executive Director

Minutes approved October 15, 2021:

s/ Kim Wallin

Kim Wallin, CPA, CMA, CFM
Chair

/s/ Brian Duffrin

Brian Duffrin
Vice-Chair