



**STATE OF NEVADA
COMMISSION ON ETHICS**
<http://ethics.nv.gov>

**MINUTES
of the meeting of the
NEVADA COMMISSION ON ETHICS**

October 16, 2013

These minutes constitute a summary of the above proceedings of the Nevada Commission on Ethics. Verbatim transcripts of the open sessions are available for public inspection at the Commission's office in Carson City.

The Commission on Ethics held a public meeting on
Wednesday, October 16, 2013, at 8:30 a.m. at the following locations:

**Nevada Legislative Building
Room 3143
401 S. Carson Street
Carson City, NV 89701**

and via video-conference to:

**Grant Sawyer State Building
Room 4412
555 E. Washington Avenue
Las Vegas, NV 89101**

OPEN SESSION:

1. Call to Order, Roll Call and Pledge of Allegiance to the Flag.

Vice-Chairman Gregory J. Gale, CPA, presiding as chair for this meeting, called the meeting to order and introduced the Commission members at 8:34 a.m.

Present in Las Vegas, Nevada were Vice-Chairman Gregory J. Gale, CPA, Commissioners Tim Cory, Esq. and Magdalena Groover, Executive Director Caren Cafferata-Jenkins, Esq. and Senior Investigator Michael E. Lawrence. Present in Carson City, Nevada were Commissioner Cheryl A. Lau, Esq., Commission Counsel Yvonne Nevarez-Goodson, Esq., and Executive Assistant Valerie Carter.

Commissioners John C. Carpenter and James M. Shaw appeared via video teleconference from Elko, Nevada.

Chairman Paul H. Lambole, Esq. and Commissioner Keith A. Weaver, Esq. were excused from this meeting.

The pledge of allegiance was conducted.

2. Open Session for Public Comment.

No public comment.

3. Open Session for consideration and approval of Minutes from the following Commission meetings: June 19, 2013 and July 17, 2013.

Commissioner Lau moved to approve the minutes of June 19, 2013 as submitted; Commissioner Carpenter seconded the Motion. The Motion was put to a vote and carried unanimously.

Commissioner Lau moved to approve the Minutes of July 17, 2013 as submitted; Commissioner Carpenter seconded the Motion. The Motion was put to a vote and carried unanimously.

4. Open Session for report by Executive Director and Commission Counsel on agency status and operations.

Executive Director Cafferata-Jenkins reported that she has been extremely busy conducting training throughout the state. She stated that Associate Counsel will be taking over a few of those trainings when appropriate.

Executive Director Cafferata-Jenkins stated that although the Commission had given her approval to move forward to attend the Council on Government Ethics Laws annual conference in Canada, the state has somewhat of a lockdown on out of state travel and it seems that a request to travel outside of the country would be disfavored. Cafferata-Jenkins stated that although she has not yet been told no by the Department of Administration, she is not hopeful that this would be an approved travel expenditure.

Commissioner Gale asked if we could perhaps include these travel funds in next biennium's budget request. The Executive Director agreed that they should be requested.

Executive Director Cafferata-Jenkins, Esq. reported that staffs' job duties have been adjusted with the addition of Associate Counsel. She stated she hopes to present updated job descriptions to Commissioner Cory, Chairman of the Personnel Subcommittee, and then eventually present them to the full Commission at the November or December meeting.

Commissioner Gale inquired regarding the status of LCB's codification of NRS 281A and SB 228. The Executive Director stated that LCB had expressed their hope to get the codification out by the end of October, and she will be sure to inform the Commissioners when it becomes available.

Commission Counsel Yvonne Nevarez-Goodson, Esq. gave an update on the current status of RFOs and outstanding opinions to be written, and provided the Commissioners with the RFO log outlining the same. Commission Counsel stated that it is her hope to continue to get Associate Counsel up to speed and to assist in getting the outstanding opinions finalized by the beginning of 2014. A discussion ensued regarding the RFO Status Log.

5. Open Session for Commissioner comments on matters including, without limitation, future agenda items, upcoming meeting dates and meeting procedures.

No commissioner comments.

6. Open Session for Public Comment.

No public comment.

CLOSED SESSION:

(These matters are exempt from the provisions of NRS Chapter 241, the Open Meeting Law.)

7. Closed Session to discuss potential or pending litigation.

This agenda item was held in closed session and will not be available to the public.

8. Closed Session pursuant to NRS 281A.440(7) to hear testimony, receive evidence, deliberate and render an advisory opinion regarding Confidential First-Party Request for Advisory Opinion No. 13-71A, submitted pursuant to NRS 281A.440(1).

This agenda item was held in closed session and will not be available to the public.

9. Closed Session pursuant to NRS 281A.440(7) to hear testimony, receive evidence, deliberate and render an advisory opinion regarding Confidential First-Party Request for Advisory Opinion No. 13-72A, submitted pursuant to NRS 281A.440(1).

This agenda item was held in closed session and will not be available to the public.

10. Adjournment.

Vice-Chairman Gale adjourned the meeting at 10:55 a.m.

Minutes prepared by:

/s/ Valerie Carter
Valerie Carter
Executive Assistant

Minutes approved: November 20, 2013:

/s/ Paul H. Lamboley, Esq.
Paul H. Lamboley, Esq.
Chairman