



STATE OF NEVADA
COMMISSION ON ETHICS
<http://ethics.nv.gov>

**MINUTES
of the meeting of the
NEVADA COMMISSION ON ETHICS**

December 12, 2012

These minutes constitute a summary of the above proceedings of the Nevada Commission on Ethics. Verbatim transcripts of the open sessions are available for public inspection at the Commission's office in Carson City.

The Commission on Ethics held a public meeting on Wednesday, December 12, 2012, at 8:30 a.m. at the following locations:

**Nevada Commission on Ethics
704 West Nye Lane, Suite 204
Carson City, NV 89703**

1. Call to Order and Roll Call.

Chairman Erik Beyer called the meeting to order and introduced the Commissioners at 9:04 a.m. on Wednesday, December 12, 2012.

The following persons appeared in Carson City, Nevada: Chairman Erik Beyer, Executive Director Caren Cafferata-Jenkins, Esq., Commission Counsel Yvonne Nevarez-Goodson, Esq. and Senior Legal Researcher Janet Jacobsen. Present via teleconference from various locations were Commissioners James Shaw, Tim Cory, Keith Weaver, Magdalena Groover, John Carpenter and Gregory Gale, and Senior Investigator Michael E. Lawrence.

The pledge of allegiance was not conducted due to the Commissioners' varying locations.

2. Open Session for Public Comment.

No public comment.

3. Closed Session pursuant to NRS 281A.440(8) (pre-panel) to consider and approve a written and public Order concerning the outcome of the confidential jurisdictional Motion, heard and decided on January 18, 2012, regarding Third Party Requests for Opinion Nos. 11-19C, 11-21C, 11-22C and 11-24C, submitted pursuant to NRS 281A.440(2).

This confidential agenda item was held in closed session and is not available to the public.

Commissioner Lamboley joined the meeting telephonically at the announcement of this agenda item.

4. Closed Session to discuss potential or pending litigation.

This confidential agenda item was held in closed session and is not available to the public.

5. Closed Session pursuant to NRS 281A.440(7) to hear testimony, receive evidence, deliberate and render an advisory opinion regarding Confidential First-Party Request for Advisory Opinion No. 12-66A, submitted pursuant to NRS 281A.440(1).

This confidential agenda item was held in closed session and is not available to the public.

A recess was taken and the meeting reconvened.

6. Open Session for consideration and approval of Minutes of prior Commission Meeting.

Commissioner Shaw moved to approve the Minutes of the October 17, 2012 Commission meeting. Commissioner Carpenter seconded the Motion. The Motion was put to a vote and passed unanimously.

7. Open Session to consider the Adoption of a Commission Staff Personnel Policies and Procedures Manual and/or establish a Subcommittee to Develop and Recommend Commission Staff Personnel Policies and Procedures.

Chairman Beyer requested this agenda item. The Commissioners discussed the proposed parameters. Commissioner Shaw moved to formulate a Commission Staff Personnel Policies and Procedures Manual. Commissioner Lamboley seconded the Motion. The Motion was put to a vote and passed unanimously.

Chairman Beyer appointed Vice-Commissioner Lamboley and Commissioners Carpenter and Cory to a Subcommittee to develop and recommend policies and procedures for inclusion in a Commission Staff Personnel Policies and Procedures Manual.

8. Open Session to report on agency status and operations by Executive Director and Commission Counsel.

Executive Director Cafferata-Jenkins updated the Commission on a new course developed with the training staff of the Department of Employment, Training and Rehabilitation (DETR). "The Ethics of Excellence" recently was presented to DETR supervisors and staff. This training has been made mandatory for DETR employees, and DETR is expected to reimburse travel expenses incurred by the Commission for its role in the course. The Commission was also briefed on the status of one sanction imposed by the Commission that remains unpaid.

Commission Counsel Nevarez-Goodson reported she anticipates having opinions and pending litigation caught up as the new year begins.

9. Open Session for Commissioner comment on matters including, without limitation, future agenda items, upcoming meeting dates and meeting procedures.

Commissioner Gale requested information concerning pending bill draft requests (BDRs) pertaining to NRS 281A in preparation for the 2013 Legislative Session. Executive Director Cafferata-Jenkins summarized the three BDRs.

10. Open Session for Public Comment.

No public comment.

11. Adjournment.

Chairman Beyer adjourned the meeting at 11:13 a.m.

Minutes prepared by:

Janet Jacobsen
Senior Legal Researcher

Minutes approved February 20, 2013:



Paul Lamboley
Chairman